

INSTRUCTION MANUAL



Prep & Pack Workstation Table



Read and understand all of the instructions and safety information in this manual before operating this product.

MAN-042 rev G

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05/2022



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DESCRIPTION OF PRODUCT

This manual covers stationary height, manual and motorized Prep and Pack adjustable height table models:

Stationary	Manual	Motorized
TWS-3060	TWS-3060-AH	TWS-3060-EAH
TWS-3660	TWS-3660-AH	TWS-3660-EAH
TWS-3072	TWS-3072-AH	TWS-3072-EAH
TWS-3672	TWS-3672-AH	TWS-3672-EAH

PURPOSE OF THIS MANUAL

This manual covers the specifications, operation and maintenance of the Prep and Pack adjustable height tables.

KEEP THIS MANUAL



General Specifications

Material:

300 Series Stainless Steel

Table Dimensions for Stationary Height, Manual and Motorized Adjustable Height Tables:

Base Model #	Overall Dimensions
TWS-3060	30" D x 60" W x 81" H
TWS-3660	36" D x 60" W x 81" H
TWS-3072	30" D x 72" W x 81" H
TWS-3672	36" D x 72" W x 81" H

Power Requirements:

120 Volt, 60 Hz, single phase, 15 amp GFCI protected electrical outlet, installed per local building codes, and provides protective grounding.

Power Strip

NEMA 5-15 Socket × NEMA 5-15 Plug. 120V AC, 24" long Aluminum Outlet Strip, 8 Outlets, 2" Outlet Center-to-Center, Circuit breaker power switch, 6 Feet Long Cord.

Magnifier Light

Magnification - 1.75, Diopter - 3, Lumens - 900, Watts - 22, Light type - Fluorescent, Light Diameter - 5", Cord Conductor - 3, Cord Length - 6', Arm Length 45". Magnifier Light has clamp base, external spring arm, steel shade.

UL Approved:

All individual electronic components are UL and cUL approved and/or recognized.





Prep and Pack Workstation Tables may be ordered with optional 4" Pull Handles made of CuVerro® Bactericidal Copper.



BACTERICIDAL COPPER SURFACES

[°] This product is made from a copper surface that continuously kills bacteria* left behind by dirty hands, killing more than 99.9% of bacteria* within 2 hours.

Laboratory testing has shown that when cleaned regularly this surface:

- ° Kills more than 99.9% of bacteria* within 2 hours, and continues to kill 99% of bacteria* even after repeated contamination.
- Delivers continuous and ongoing antibacterial* action, remaining effective in killing greater than 99.9% of bacteria* within 2 hours.
- Helps inhibit buildup and growth of bacteria* within 2 hours of exposure between routine cleaning and sanitizing steps.
- ° Kills greater than 99.9% of Gram-negative and Gram-positive bacteria* within 2 hours of exposure.
- Continuously reduces bacterial* contamination, achieving 99.9% reduction within 2 hours of exposure.

* Laboratory testing shows that, when cleaned regularly, CuVerro surfaces kill greater than 99.9% of the following bacteria within 2 hours of exposure: Methicillin-Resistant *Staphylococcus aureus*, *Staphylococcus aureus*, *Enterobacter aerogenes*, *Pseudomonas aeruginosa*, *E. coli* O157:H7, and Vancomycin-Resistant *Enterococcus faecalis* (VRE).

The use of CuVerro[®] bactericidal copper products is a supplement to and not a substitute for standard infection control practices; users must continue to follow all current infection control practices, including those practices related to cleaning and disinfection of environmental surfaces. This surface has been shown to reduce microbial contamination, but it does not necessarily prevent cross-contamination.

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EPA Company No. 92702-IL-1

EPA Registration No. 92701



Table Extension Maximum/Minimum Heights (all models)

The minimum height of the adjustable height tables is 36 inches (from floor to table top). The maximum extended height of the adjustable height tables is 44 inches (from floor to table top). The minimum overall height is 81 inches (from floor to top of back frame). The maximum overall extended height is 89 inches (from floor to top of back frame).

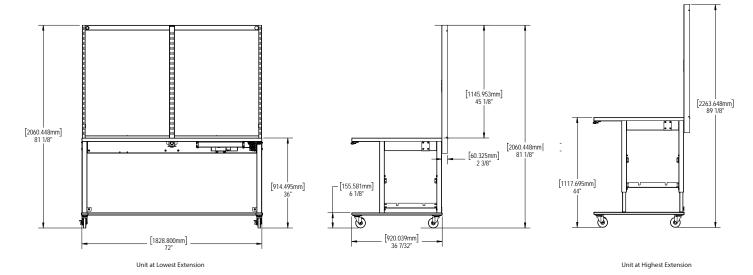
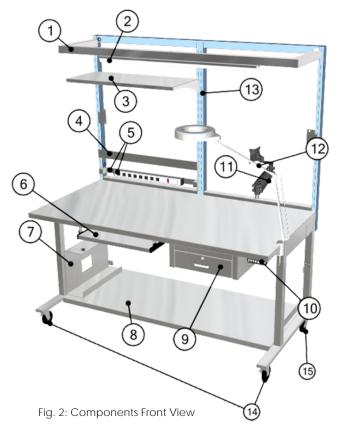
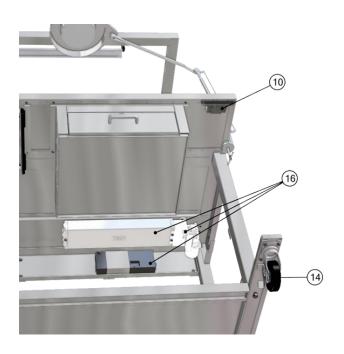


Fig. 1: Overall dimensions in lowered and extended positions



Prep and Pack Table Components List







Item #	Description	QTY
1	Overhead Light Bar	1
2	48" LED Integrated Tube Light Fixture, 6000-6500K	1
3	Shelf	1
4	Bin Rail	1
5	5 Power Strip Assembly (15 AMP outlet strip w/ 6 ft cord and Power Strip Hang Bar)	
6	Keyboard Tray Weldment	1
7	CPU Holder	1
8	Lower Shelf	1
9	Drawer Assembly (1 drawer)	1
	Drawer Assembly (optional 2 drawers - not shown)	1
10	Memory Control Pad	1
11	Monitor Mount Assembly	1
12	Magnifier Light	1
13	Single Workstation Back Frame (shown in blue)	1
14	4" Locking Swivel Caster	2
15	4" Swivel Caster	2
16	Electric Motor/Hydraulic Pump/Power Supply	1

Instruction Manual



Unpacking Instructions

Inspection

- 1. Receiving area must meet all State and Local regulations prior to unpacking.
- 2. Customer must inspect skid and Table both before and after unpacking to determine if any items were damaged during shipping.
- 3. All damaged items must be listed on the Bill of Lading.
- 4. Customer is responsible for the proper disposal of all packing materials. The disposal of these items must meet all State and Local regulations.

Unpacking the Prep and Pack Table

Prep and Pack Tables are shipped on wellconstructed wooden skids. Two steel bands secure the Table to the skid with foam blocks protecting the Casters. The stainless steel top of the table is protected by a heavy cardboard sheet, and the entire table is protected by layers of plastic wrapping (Figs. 4, 5 and 6).

Care must be taken while unpacking the table to avoid damage. Do not drop tools on the table or scratch the surfaces with sharp edges. **IMPORTANT:** Wear gloves and eyewear during the unpacking operation.

Retain all shipping materials until the table is completely unpacked and inspected for damage.

- 5. Use tin snips to cut the metal bands holding the table to the wooden skid (Fig. 6).
- 6. Remove the plastic protective wrapping.



Caution! Do not use a box cutter or any other cutting utensil to remove the plastic wrapping around the table. These items can scratch the protective coating on the stainless steel, allowing the surface to rust.

7. Carefully lift the table off the wooden skid and place it on its Casters.



Fig. 4: Wrapped Table



Fig. 5: Wrapped Table



Fig. 6: Foam blocks protecting Casters



Assembly Instructions

The TWS-series Prep and Pack Table is shipped with the back bracket in a lowered position. This is to facilitate easier shipping.

- 8. To raise it to its operational position, remove the eight 5/16-18 X 5/8 Hex bolts (six bolts at table level, two bolts at the bottom) that hold the back bracket in its shipping position (Fig. 7).
- 9. Remove the two shipping brackets. Save these in case the Prep and Pack Table is moved to another location (Fig. 8).



Fig. 8: Remove shipping brackets



Fig. 9: Raise back bracket & insert bolts



- 10. Raise the back bracket and align its mounting plate holes with the table bolt holes. (Fig. 9).
- 11. Reinsert the bolts through the back bracket mounting plate holes (two bolts at each end and four bolts in the center) and tighten (Figs. 9 10).
- 12. If the unit must be moved to a new location, remove the bolts, lower the back bracket to its shipping position, reinsert the shipping brackets and resecure with the bolts.

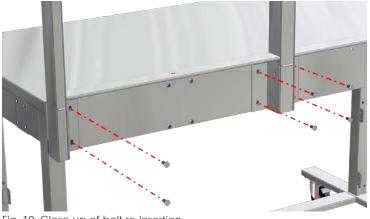
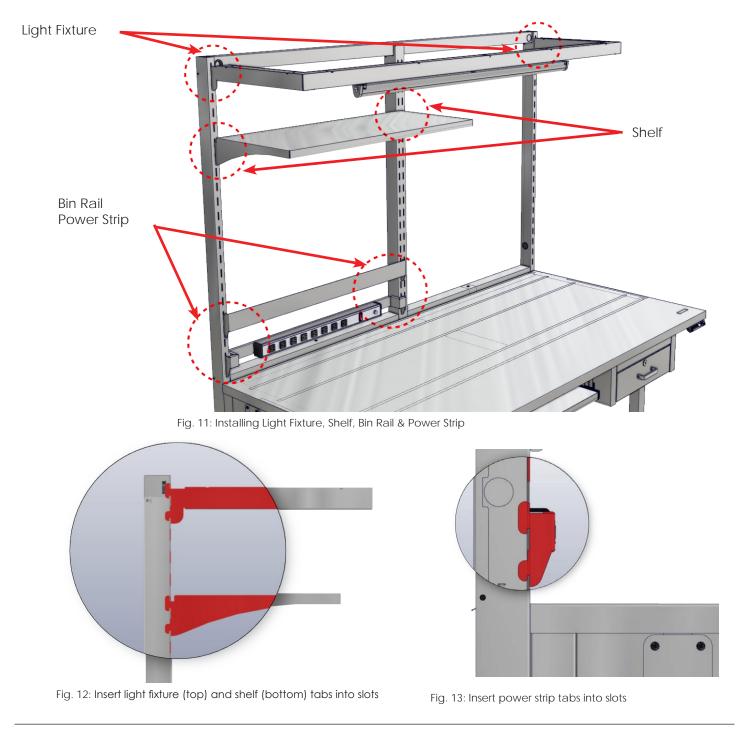


Fig. 10: Close-up of bolt re-insertion



Assembly Instructions (cont.)

- 13. Install the Overhead Light Bar assembly (with its light fixture) by fitting the light bar tabs into the two top slots at the top of the back frame (Figs. 11 12).
- 14. Install the Shelf by fitting its tabs into slots on the back frame (Figs. 11 12 position wherever desired)
- 15. Install the Power Strip Assembly by fitting the tabs of the power strip hang bar into the back frame slots (Figs. 11 & 13 position wherever desired).
- 16. Install the Bin Rail by fitting its tabs into slots on the back frame (Fig. 11 position wherever desired).





Assembly Instructions (cont.)

17. On the Monitor Mount Extension Arm, remove the base by unscrewing its 1/4" x 3" hex head bolt from the bottom of the base (Fig. 14). 18. Detach the Monitor Mount Extension Arm from the base. Save the O-Ring to reinsert later (Fig. 14). 19. Remove the plug from either the left hand or right hand side of the table bracket (Fig. 15 - wherever you desire to place the extension arm). Remove Base Fig. 14: Remove base Fig. 15: Remove plug on table -Bracket 1/4-20 Locknut 1/4-20 x 1/2" Hex Head Bolt Monitor Mount Extension Arm

Fig. 16: Install L-Bracket

- 20. At the back of the table, align the L-bracket with the holes and affix it to the table with the two 1/4"-20 head bolts and locknuts (Fig. 16).
- 21. After securing the L-bracket, insert the 1/4" x 3" hex head bolt through the L-bracket flange hole (Fig. 17).
- 22. Screw the Monitor Mount onto the bolt (Fig. 17).
- 23. Insert the O-ring back onto the Monitor Mount Extension Arm peg and insert into the Monitor Mount (Fig. 17).
- 24. Tighten the hex head bolt to secure the extension arm.
- 25. For motorized units, set up Control Panel (page 13).

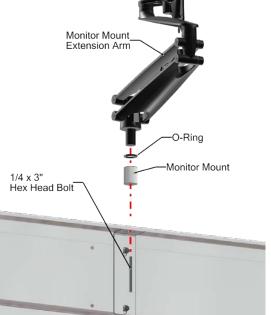


Fig. 17: Install extension arm



Manual Hydraulic Pumps with Handcrank

For units equipped with manual hydraulic pumps with handcrank (Fig. 18 - part #H0090-03), the handcrank can be folded to disappear under the table (Fig. 19 - Fig. 20).

- 1. Crank table to the desired height.
- 2. Pull the crank outward, then rotate downward through the table side panel slot to fold the handle under the table.

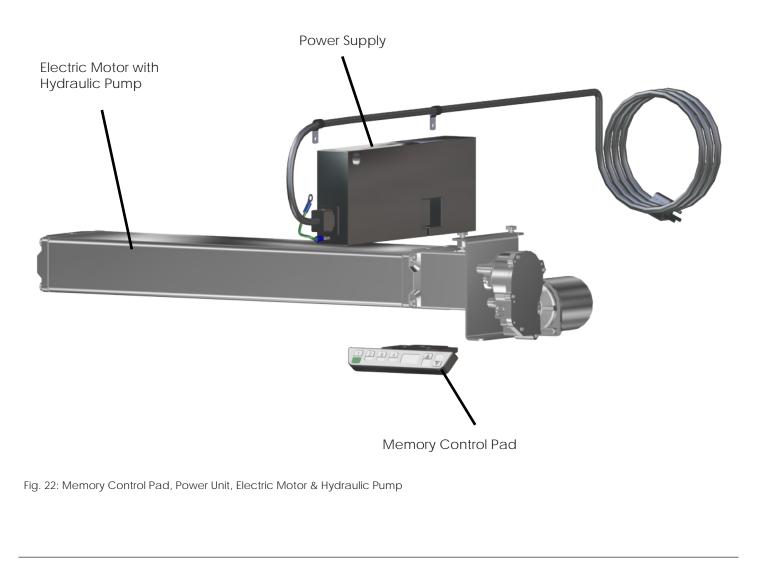




Motorized Adjustable Height Prep and Pack Tables Control Panel Technical Data

The Control Panel feature is available for motorized adjustable height Prep and Pack Tables to operate its hydraulics.

Features	Electrical Specifications	
4 Memory Positions	Primary Voltage 120V, 10A	
Digital Display of the Height	Engine Voltage 24 VDC	
Overload Protection	Nominal Rating Approximately 340 VA	
Thermal Protection	Standby Power <0.6W	
	Nominal Speed 180 min-1	
	Protection Type IP 20	





Adjustable Height Prep and Pack Tables - Control Panel Setup and Operation

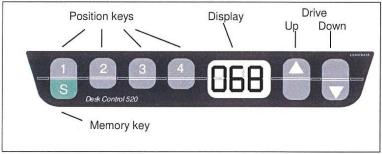


Fig. 23: Memory Control keypad

Note: US customers will see the values in the display in terms of US Inches. European customers will see display values in terms of EU Centimeters.

1. Operation up / down

- a. Press the "Down" arrow button or the "Up" arrow button until the desired height of the table has been reached.
- b. The display always shows the actual height in US Inches or EU Centimeters.
- c. The table moves as long as the key is pressed, or until the end position is reached.

2. Saving of a position

- a. This function allows the user to save a particular operating height on one of the four preset buttons.
- b. Press the "S" button (Display: "5 -").
- c. Press one of the following buttons: "1", "2", "3", or "4".
- d. After having pressed one of the position buttons listed above, an "S" and one of the position buttons is read on the display (i.e. "S3").
- e. At the end of the memory procedure, a double "Click" is heard and after 2 seconds the actual height is read on the display (i.e. "073").
- f. If there is a power failure or the unit is unplugged, the programmed presets are retained (up to 24 hours).



Adjustable Height Prep and Pack Table - Control Panel Setup and Operation (continued)

3. Reset of the Control Unit

- a. Press and hold down the "1" and "2" buttons and the "Up" arrow at the same time until it flashes "S5". The memory control pad is now in adjustment mode.
- b. Release the "1" and "2" buttons and the "Up" arrow, and then press the Up arrow until the display reads "S7".
- c. Press the "S" button.
- d. The memory control pad will display a number.
- e. If the Prep and Pack Table is not in its lowest position, press and hold the "down" arrow button to lower the Prep and Pack Table.
- f. Once the Prep and Pack Table is in the lowest position, press the "2" button until the display says "000."
- g. Press the "S" button.
- h. Press the "Up" arrow button until the Prep and Pack Table is in the highest position.
- i. Press the "1" button until the display says "135."
- j. Press the "S" button.
- k. The Prep and Pack Table is now operational.

4. Setting of Indicated Height

- a. Press the "S" button. Display will read "5 -".
- b. If the key is not pressed within 5 seconds, the control returns to standard mode again.
- c. Press the "Down" arrow button now for about 5 seconds until the display starts flashing. (Example: display flashes: "073").
- d. The height can also be set with the "Up" (plus) or with the "Down" (minus) arrow buttons. During this procedure the table does not move.
- e. If the position is correctly set, the new height can be saved by pressing the "S" button.
 - The position is saved and the display stops flashing.
 - The new height is also saved. If no button is pressed within 5 seconds, the display stops flashing automatically.





Replacing the Memory Control Pad



Fig. 24: Remove Old Memory Control Pad

Removing the Existing Memory Control Pad

If the Memory Control Pad must be replaced (due to damage), first remove the existing Memory Control Pad:

1. **W**UNPLUG THE TABLE FROM ITS POWER SOURCE.

- 2. Remove three 1/4" screws attaching the Controller to the table mounting plate (Fig. 24).
- 3. Unplug the old Memory Control Pad cord from the Power Supply Unit.
- 4. Remove the old Memory Control Pad.



Installing the Replacement Memory Control Pad

- 1. Position the replacement Memory Control Pad on the mounting plate under the front edge of the table. Align the three holes in the control panel with holes in table mounting plate.
- 2. Insert three 1/4" screws into the holes of the Memory Control Pad, attaching the Memory Control Pad to the table mounting plate (Fig. 25).



Fig. 25: Attach New Memory Control Pad

Item #	Part #	Description	QTY
1	H0090-PBD-110	Memory Control Pad with power cord	1
2	H0012-01	Self-Tapping Screws	3

- Plug the control pad cable into the round receptacle of the table Power Supply Unit (Figs. 26 - 27).
- 4. Plug the table cord back into its power source.
- 5. Program the Replacement Memory Control Pad as shown on page 14.

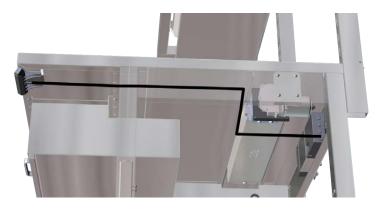


Fig. 26: Connect memory pad cord to power supply

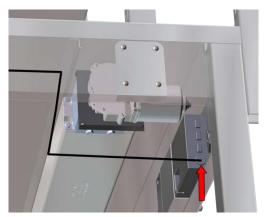


Fig. 27: Power unit receptacle - detail



Programming the Replacement Memory Control Pad

After the new Memory Control Pad has been installed, it must be programmed.

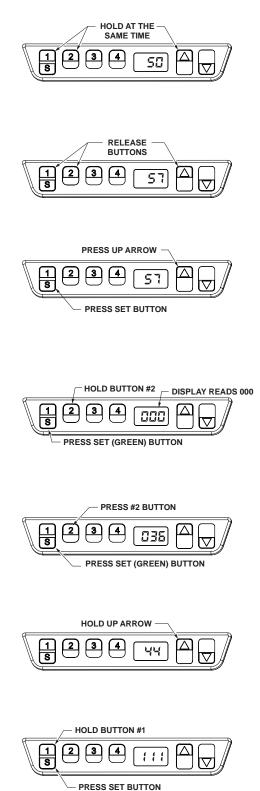
- 1. Press and hold down the "1" and "2" buttons and the "Up" Arrow at the same time until it flashes "S5". The Memory Control Pad is now in adjustment mode.
- 2. Release the "1" and "2" buttons and the "UP" arrow, and then press the "Up" arrow until the display reads "S7".

4. The memory control pad will display a number.

- 5. If the Prep and Pack Table is not in its lowest position, press and hold the "Down" arrow button to lower the Prep and Pack Table.
- Once the Prep and Pack Table is in the lowest position, press the 6. "2" button until the display says "000."
- 7. Press the "S" button.

3. Press the "S" button.

- Press the "Up" Arrow button until the Prep and Pack Table is in the 8. highest position.
- 9. Press the "1" button until the display reads "135."
- 10. Press the "S" button.
- 11. The Prep and Pack Table is now operational.





Casters and Wheels - Care and Maintenance

Users of the Prep and Pack Tables are responsible for the proper care, use and maintenance of the equipment. The tables can become damaged and unsafe if used improperly.

- Never overload the tables.
- Do not drop heavy loads on the tables.
- Do not move the tables at high speeds.

Using the tables in any of the above conditions can result in failure of the Casters, Wheels or other parts of the equipment.

Periodically inspect the bottom of the tables and look for any of the following issues -

- Broken welds
- Loose nuts or bolts. These should be tightened.
- Frame distortion. This could be caused by an overloaded table, or by impacts with other objects while the table was being moved.

Casters:

• Make sure the Casters are in good condition. For Swivel Casters, if the caster has excessive play due to wear, it may need to be replaced. If it does not turn freely, corrosion or dirt may also make it necessary to replace it.

Wheels:

- Wheels should be checked for visible tread wear. Flat spots due to accumulation of material, such as string or thread, can cause the wheel to bind.
- Rubber tires can be badly worn, which can make it hard to steer the cart and can damage the floor. Replacement wheels and casters should be kept on hand to keep equipment in working order.



Instructions for Cleaning Stainless Steel Tables

Stainless Steel Tables must be cleaned on a regular basis to prevent any unnecessary damage to the stainless steel surfaces.

When cleaning stainless steel tables, make sure to use the proper approved cleaning agents and cleaning materials.

CAUTION DO NOT USE these Cleaning Materials	CAUTION DO NOT USE these Cleaning Agents	
Abrasive Pads	Hard Water (water with a pH reading above 7.0)	
Scrapers	Hydrochloric Acid	
Steel Wool	Steam or high pressure water	
Wire Brushes	Bleach or any compounds containing chlorine or Sodium hypochlorate, or ammonium chloride salts	

Approved cleaning materials and agents

- Soft, clean lint-free cloth
- Non-abrasive cleaning pads
- Soft bristle brush
- Mild detergents
- Sodium Bicarbonate (baking soda)
- Distilled water (pH rating 7) alone or with a mild detergent
- White vinegar (in a spray bottle)
- Isopropyl Alcohol
- Hospital-grade non-bleach disinfectants
- Cleaners approved for use on stainless steel

Cleaning Stainless Steel Surfaces

- 1. Using a damp, lint-free cloth and approved cleaner, wipe down the entire exterior surface of the stainless steel table. Using a damp, lint-free cloth with distilled water and a mild detergent, wipe down the entire exterior surface of the stainless steel table.
- 2. Wipe the steel surface along the direction of its grain as shown below.



3. Let the cleaned table air dry.

Cleaning Decals or Printed Labels

- Use only distilled water and a mild detergent applied with a clean, dry lint-free cloth to clean decals or printed labels.
- Cleaning agents can remove or smear any printing from decals and print labels.
- Cleaning agents can damage plastic materials used in manufacturing covers for electronic items such as touch-screen pads.



Replacement Parts - General

The Prep and Pack Table replacement parts listed on this page have been identified by MAC Medical as serviceable by facility personnel and are available for purchase. To obtain MAC Medical certified parts and authorized services, contact your MAC Medical representative.







Replacement Parts Table

Item ID	Part #	Description
1	T0276-10C-CUST-WM	Optional Overhead Light Bar- 60" Table
1	T0276-10-72-WM	Optional Overhead Light Bar- 70" Table
2	H0502-10	Optional 48" LED Integrated Tube Light Fixture
3	TWS-OHL-3060	Optional Overhead Light Bar and Tube Light Kit - 60" Table
3	TWS-OHL-3072	Optional Overhead Light Bar and Tube Light Kit- 72" Table
4	TWS-SH-60	Optional 15" D Adjustable Shelf- 60" Table
4	TWS-SH-72	Optional 15"D Adjustable Shelf- 72" Table
4	TWS-AAS60	Optional Angled Adjustable Shelf- 60" Table
4	TWS-AAS72	Optional Angled Adjustable Shelf- 72" Table
5	TWS-BR60	Optional Bin Rail- 60" Table
5	TWS-BR72	Optional Bin Rail- 72" Table
6	T0403-57-07	Optional Power Strip Hang Bar
7	TWS-OSB60	Optional Power Strip Assembly (Outlet Strip/ 6 ft. cord)- 60" Table
7	TWS-OSB72	Optional Power Strip Assembly (Outlet Strip/ 6 ft. cord)- 72" Table
8	H0600-3060	Optional Magnetic Dry Erase Board, 24" x 20" - 60" Table
8	H0600-03	Optional Magnetic Dry Erase Board, 24" x 36" - 72" Table
9	H0509-03	Optional Articulating Light with Maginfier
10	TWS-H0501	Optional Monitor Mount Assembly
11	H0900-PDB-110	Optional Memory Control Pad
12	TWS-CPU-BKT-3060	Optional CPU Holder - 30"D Table
12	TWS-CPU-BKT-36	Optional CPU Holder - 36"D Table
13	TWS-KT2225	Optional Pull-out Keyboard Tray
14	TWS-17196-1D	Optional Drawer Assembly/ 1 Drawer/ 15" W x 14" D x 3.5" H
14	TWS-17196-2D	Optional Drawer Assembly/ 2 Drawer/ 15" W x 14" D x 3.5" H (Stacked)
15	H0141	Optional Drawer lock
16	LS3060	Optional Lower Shelf- 30" D X 60"
16	LS3072	Optional Lower Shelf- 30" D x 72"
16	LS3660	Optional Lower Shelf- 36" D x 60"
16	LS3672	Optional Lower Shelf- 36" D x 72"
17	T0008-C	Optional 4" Swivel Caster
19	T0008-C-L	Optional 4" Locking Swivel Caster
19	H0090-05	Electric Motor/ Hydraulic Pump/ Power Supply
20	H0090-03	Manual Handcrank Hydraulic Pump
ХХ	TWS-RH60	Optional Spool Holder- 60" Table (Not pictured)
ХХ	TWS-RH72	Optional Spool Holder- 72" Table (Not pictured)
ХХ	H0509-01	Optional Plastic Storage Bin/ 4-1/8" W x 7-3/8" D x 3" H (Not pictured)
ХХ	H0508-02	Optional Plastic Storage Bin/ 5-1/2" W x 10-7/8" D x 5" H (Not pictured)
ХХ	XXXXX	Optional Peg Board Back/ Will vary on size (call for Inquiry) (Not pictured)



Notes

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WARRANTY BELEF TO LAST

Warranty Information

Limited Lifetime Warranty

MAC Medical warrants to the original purchaser that its Proprietary Products will be free from defects in workmanship or materials under normal use and service for the life of the product, so long as owned by the original purchaser, according to the limitations set forth below. Defective products shall be repaired or replaced at MAC Medical's option at no cost to the original purchaser provided:

- 1. The customer must obtain a written return authorization supplied by MAC Medical's customer service department. The product must be returned, properly packaged, with a copy of the original sales receipt and copy of the RMA authorization. Please call (877) 828-9975 or (618) 476-3550 to receive a return authorization.
- 2. The customer must pre-pay freight charges to and from MAC Medical and must ship merchandise properly packaged, in a way the product will not be damaged during transit to the factory. MAC Medical does not warranty any freight damage to or from the factory. It is the customer's responsibility to inspect the product for packaging damage before signing the BOL.

This warranty does not apply to products, which have been subject to abuse, misuse, accident, modification, alteration, tampering, negligence, lack of routine maintenance or misapplication; or products that have been repaired by other than MAC Medical or its authorized representatives.

This warranty does not apply to glass, fabrics, vinyl, seat coverings, cushions, padding or their stitching, gluing or installation. Component parts not manufactured by MAC Medical, such as casters, caster inserts, any components made from rubber or plastic, circuit boards, fan heaters, plumbing parts, electrical switches and other components are also excluded. For these component parts, MAC Medical will pass on the original manufacturer's warranty to MAC Medical equipment original purchasers. Please consult factory for questions regarding the warranties of these component parts. This warranty does not apply to custom fabricated products. Consult factory.

UNLESS EXPRESSLY SET FORTH IN THIS WARRANTY, THERE ARE NO OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, OF FITNESS AND / OR MERCHANTABILITY OR ANY OTHER WARRANTY IMPLIED BY CUSTOM, USAGE OR COURSE OF DEALING.

Liability of MAC Medical under this warranty is limited to the repair and / or replacement of any products. MAC Medical specifically excludes and disclaims any responsibility for any incidental or consequential damages claimed to have arisen from any defect in workmanship or materials. No representative has any authority to change or enlarge the above warranty or MAC Medical liability. This supersedes all previous warranty provisions.

To place an order, contact our customer service department at **618-476-3550** or **877-828-9975** or by email at **sales@macmedical.com**





Customer needs are our first priority.

MAC Medical, Inc. Printed in USA Publication No. MAN-042 Rev G May 2022

Information regarding this product is subject to change without prior notice.



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